

CROMHALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 12th JULY 2017 at 7.30pm **IN THE VILLAGE HALL, TALBOTS END CROMHALL**

PRESENT: Cllrs Roland Hobbs (RH) M Line (ML), Daren Jeffery (DJ), David White (DW) and Steve Aston (SA)
In attendance:, D Dunning (Clerk) and Ward Councillor John O'Neill (JON)
1 member of public

NO. 1 APOLOGIES:

No apologies were received
Cllr A Gent (AG) was absent

NO. 2. DECLARATIONS OF INTEREST: in any items on agenda:

There were no declarations of interest

NO. 3. ADOPTION of the MINUTES:

Minutes of the meeting on 14TH June 2017 were accepted as a correct record of the meeting and signed by the Chair.

NO. 4 PUBLIC PARTICIPATION:

No issues raised

No. 5. PLANNING APPLICATIONS

5a. PT17/2953/F Windsor Cottage Cowship Lane Cromhall Erection of two story side extension to for garage and additional living space

Noted as no reason to support or object

5b. PT17/2036/F. Well Cottage Bristol Road Cromhall Wotton Under Edge South Gloucestershire. Erection of single storey side extension to provide additional living accommodation.

Approve with Conditions.

Noted

NO. 6 AGENDA ITEMS

6a To consider South Gloucestershire Council Supported Bus Services. Consultation on the Council's Supported Bus Services, which will run from 12th June to 3rd September 2017. Information, including a link to the online questionnaire, can be found on the consultation website here:

<https://consultations.southglos.gov.uk/consult.ti/BusNetworks/consultationHome>.

<https://wh.snapsurveys.com/s.asp?k=148725959002>

Resolved not to respond as a council. Councillors may wish to respond individually. Agreed notices should be placed in shop, on school notice board and on website.

6b To consider South Gloucestershire Health & Wellbeing Strategy 2017-2020. This consultation is open from 12th June 2017 and will **close at midnight on 21st August 2017**. Information, including the draft strategy and the consultation questionnaire, can be found on the consultation website here:

<https://consultations.southglos.gov.uk/consult.ti/HWBStrategy17/consultationHome>.

Resolved to submit a council response. Councillors to provide comments to clerk by 1st August who will collate final response.

6c To receive notice of Traffic Order (PT.5680) Proposed 20 mph Speed Limit- St Andrew's C of E School area, Cromhall

Resolved to send letter of support to South Gloucestershire council.

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6d To consider co-option to parish councillor vacancy should no election be called by 5pm 13th July 2017
Subject to no election being called, **resolved** that all councillors will receive a copy of an advert produced by the clerk which can be given to prospective councillors. Agreed a copy should be displayed in the shop, on notice boards and website and a shortened version included in 5Alive article.

6e To review proposal for grant process and agree actions

Resolved to introduce a grants policy. Call for applications will happen once a year in the first instance open from 1st September – 31st October. Grants will be reviewed at the November council meeting.

Actions: councillors to send any amendments to the policy to the clerk by 1st August.

6f To consider Equality Issues in rural areas

Noted

6fi Fairground site – update

Enforcement continue to action issues following legal advice.

6g. To receive details from South Gloucestershire Council on the village gate project

Cllr Jeffery is in correspondence with Rob Wiltsher at South Gloucestershire over design and positioning of gates so SGC can supply prices. There are statutory regulations which will need to be observed which could inform gate locations.

NO 7 REPORTS

7a To receive report from ward Cllr John O'Neill

- South Gloucestershire Council has reintroduced Cabinet decision making.
- JSP still awaited.
- It is likely Charfield will have 1000 new homes.
- Motorway junction remains a problem.

7b. To RECEIVE and NOTE a verbal report from the Clerk

- Fly tipping reported case number 707239
- Contractor contacted about grass cutting by Royal Oak, cut and information circulated to councillors.
- Confirmed to SGC council agreed not to the adoption of any of the Public Open Space at the Burltons
- Neighbourhood planning - it appears funding is only available for 1 more year
- Responded to request for a new gravestone – referred requested to church authorities
- Sorted out advertising vacancy for councillor.
- ALCA AGM is on Monday 11th September 2017 Charter Suite Chipping Sodbury Town Hall 7pm
- Cromhall Parish Hall and Recreation Trust AGM is on 19 July – Cllr White to attend.
- Clerk has achieved CiLCA qualification.

7c. To RECEIVE report on Townwell play area

Noted grass need cutting.

7d. To receive report Community Engagement Forum

Minutes circulated prior to meeting. Yate fire station will be manned by retained firemen between 5pm and 8am.

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7e. To received feedback from Falfield parish council meeting
Cllr Jeffery unable to attend

7f. To receive reports/feedback from any other events and note date of forthcoming meetings
Cllr Aston reported that a productive meeting had been had with South Gloucestershire council regarding using s106 money for the school play area.

NO. 8. FINANCE

8a To receive financial update and AGREE and sign cheques.

Bank reconciliation June 2017									
Balance in bank at 1/06/17									£26,086.26
				IN	OUT	TOTAL			
			cheques cleared in June from 16/17		£563.22				
			expenditure		£1,814.56				
			Income	£0.00					
balance in bank as at 30/6/17									£23,708.48
Items not yet cleared in June									
			Daphne Dunning Salary May		£497.37				
			HMRC May		£23.80				
			John Hicks		£61.56				
			Daphne Dunning Salary June		£462.96				
			HMRC June (see below)		£20.20				
								£1,065.89	
Actual financial position as at 30/4/17									£22,642.59
Cheques for signing on 12th July 2017									
payments due in 2016/17			Net	Travel	Expenses	VAT	Total		
HMRC		Tax for June	£20.20	£0.00	£0.00	£0.00	£20.20	LGA 1972 s112(2)	
Daphne Dunning		Salary June & expenses	£385.04	£20.52	£57.40	£0.00	£462.96	LGA 1972 s112(2)	
David White		Projector	£173.94	£0.00	£0.00	£0.00	£173.94	LGA 1972 S111	

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ICO	za015 479	data protection registration	£35.00	£0.00	£0.00	£0.00	£35.00		LGA 1972 S111
ALCA	06/05 /17- 18	Plain guide to planning training	£50.00	£0.00	£0.00	£0.00	£50.00		LGA 1972 s111
Tree & Country care	678	Area 2-5 x 2 cuts June	£250.00	£0.00	£0.00	£50.00	£300.00		Highway s Act 1980 s96
South glos council	5165 43	Dog bins & grass Aril - June	£138.36	£0.00	£0.00	£27.67	£166.03		LG(MP) A 1976 s19(3)
	TOTAL		£1,052.54	£20.52	£57.40	£77.67	£1,208.13	£1,208.13	Highway s Act 1980 s96

No 9. FUTURE AGENDA ITEMS

Defibrillators

Q1 accounts

The Council meeting closed at 20.55hrs.

Date of next meeting: 9th August 2017 at 7.30pm in the Village Hall, Talbots End, Cromhall.

CHAIRMAN:-

9th August 2017