

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 8<sup>th</sup> March 2017 at 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Cllrs K White (KW), Daren Jeffery (DJ), D White (DW), Roland Hobbs (RH), A Gent (AG) and Steve Aston (SA)

In attendance:, D Dunning (Clerk)

There were no members of public

### **NO. 1 APOLOGIES:**

Apologies were received from Cllr M Line (ML) and Ward Councillor John O'Neill and accepted.

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

There were no declarations of interest

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 8<sup>th</sup> February 2017 were accepted as a correct record of the meeting and signed by the Chair.

### **NO. 4 PUBLIC PARTICIPATION:**

**None.**

### **No. 5. PLANNING APPLICATIONS**

**5a.** PT17/0672/F Garlinge Bristol Road Cromhall Wotton Under Edge South Gloucestershire. Erection of first floor side extension to form additional living accommodation. Construction of new vehicular access, re-positioning of existing gates and installation of additional gate in boundary wall.

**No comments**

**5b.** PT17/0874/F South View Bagstone Road Rangeworthy Wotton Under Edge South Gloucestershire.

It was noted that this property is not in Cromhall parish.

**Action:** Clerk to advise South Gloucestershire.

**5c.** PT17/0086/NMA 5 Heath End Cottages Cromhall Wotton Under Edge South Gloucestershire GL12 8AS. Non-Material Amendment to planning permission PT15/2720/F to add window to first floor on West elevation and amend roof line on North elevation. No Objection

**Noted**

### **NO. 6 AGENDA ITEMS**

**6a** Update on grass cutting contract

**Resolved** to appoint and award Tree and Country Care Services with the contract for grass cutting subject to satisfactory references and proof of insurance. Cllr Hobbs to act as council contact.

**Action:** clerk to inform Tree and Country Care Services and give them Cllr Hobbs' contact details. Un-successful companies to be informed.

**6b** Business Plan update

Meeting approved alterations supplied by Cllr D White. Document will be updated as projects develop.

**6c** To receive updated from Neighbourhood Plan working group

Only one resident has committed to join the working group. More promotion is required to get parishioner support including using social media. Cllr Jeffery to contact Dick Whittington. Clerk to find details of company who ran the community engagement training as they also offer consultancy services.

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**Action:** Cllr Jeffrey to produce advert. Cllr Gent to design Facebook page for the NP working group.

**6d** Arrange clerk's appraisal

Appraisal held prior to meeting.

**6e** Fairground site – update

A letter from Cromhall parish council has been sent to South Gloucestershire's chief Executive Amanda Deeks.

**6f** The Green and its security

Meeting agreed a lock should be placed on the 5-bar gate entrance to The Green. Cllr Aston to get further keys cut as grass contractor may need access.

**6g** Request to fund some bird nest boxes

**Resolved** to spend up to £100.00 on suitable boxes for Hawkers Knapp

**6h** To receive update and consider any actions on issues at the village green by Royal Oak

Meeting agreed the wall and verges need further consideration but deferred discussions until after the annual meeting.

**Action:** clerk to invite Royal Oak to meeting.

**6i** To agree arrangements for Annual Parish meeting and approve the change of date for May council meeting

Meeting date agreed as Thursday 27<sup>th</sup> April 2017. Clerk to book hall, invite village groups and advertise event on website and in shop.

**6j.** To consider response from Highways England to council correspondence

It was noted that the council letter to Highways England has been forwarded to South Gloucestershire Council. The council expressed deep concerns over the pressures on the road network and agreed Cllr K White and Cllr Jeffery should review if a response should be made to the Government White Paper Fixing 'our broken housing market' consultation which closes on 2<sup>nd</sup> May 2017.

## NO 7 REPORTS

**7a** To RECEIVE email update from ward Cllr John O'Neill.

- Awaiting outcome to council's letter regarding the Orchards before contacting planning enforcement.
- Planning - the Falfield application has been refused and will probably go to appeal, awaiting decisions on further major sites in Charfield.
- Highways have arranged to meet with the Mulberry Tree Kindergarten to resolve issues with speeding vehicles and they conducted speed checks on the Longcross Road for a week in February.
- The school is trying to acquire the funding from the Burltons to resurface the playground and have the netball court relined.
- £1000 from the Members Awarded Funding to help out with the play equipment project has been given to the school.
- Devolution is now live and the Combined Authority have had their first meeting, the election of the Metro Mayor will take place on 4<sup>th</sup> May, candidates have been nominated and should be sending literature out soon.

**7b.** To RECEIVE and NOTE a verbal report from the Clerk

- Replied to South Gloucestershire Council local plan questionnaire

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- Written to Highways England
- Forwarded letter to Amanda Deeks at South Gloucestershire Council
- Written to Debbie Crosbie regarding land for a MUGA , she has forwarded the correspondence to Ian Lyons but no response to date
- Sent photo of lorries to Cllr O'Neill to action
- War Memorial – Cllr Aston confirmed a meeting is due on 14<sup>th</sup> March
- Booked John Hicks to do playground safety checks – likely May 2017
- Dumped sludge advice from Robert Killen was forwarded to Cllr O'Neill in case it is a repeat of previous problems
- Reminder of circulated information on S106 rate which is £7.57 for 2017/18
- Meeting approved change of date for May meeting due to holiday of clerk. The May meeting will be on 24<sup>th</sup> May 2017

7c. To RECEIVE report on Townwell play area

No problems

7d. Additional reports:

Quarry – extension to

- workings at Church Lane site.
- landfill at Church Wood.
- extended planning (8 years) at coating plant.

Minimal increase in lorry movements but all lorries in and out will be full (inert material)

Feedback from Community Engagement Forum meeting on 16<sup>th</sup> February 2017.

Agenda, minutes and updates on actions for all meetings can be found via the SGC website using this link:

<https://council.southglos.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13413&path=13403>

**Noted**

### NO. 8. FINANCE

8a To receive financial update and AGREE and sign cheques.

Bank reconciliation February 2017							
Balance in bank at 1/02/17			IN	OUT	TOTAL	16785.14	
		Cheqs cleared in January		£644.85	£644.85		£16,140.29
		Income	£2,500.00		£2,500.00		£18,640.29
<b>balance in bank as at 28/2/17</b>							<b>£18,640.29</b>
Items not yet cleared or processed							
		Feb salary clerk (see below)		£380.07	£380.07		
		Feb tax		£12.00	£12.00		
					£392.07		

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<b>Actual financial position as at 28/2/17</b>								<b>£18,248.22</b>	
<b>Cheques for signing on 8th March 2017</b>									
			<b>Net</b>	<b>Travel</b>	<b>Expenses</b>	<b>VAT</b>	<b>Total</b>		
HMRC	1360	Tax for February	£12.00	£0.00	£0.00	£0.00	£12.00	LGA 1972 s112(2)	
Daphne Dunning	1361	Salary February & expenses	£352.80	£20.52	£6.75	£0.00	£380.07	LGA 1972 s112(2)	
SGC	1359	Localism charges Jan-Mar grass and dog bins	£138.28	£0.00	£0.00	£27.66	£165.94	Highways act 1980 s96	
		<b>TOTAL</b>					<b>£558.01</b>		

### No 10. FUTURE AGENDA ITEMS

Cllrs K White and Jeffery will be absent next meeting

The Council meeting closed at 21.00hrs.

*Date of next meeting:* 12<sup>th</sup> April 2017 at 7.30pm in the Village Hall, Talbots End, Cromhall.

CHAIRMAN:-

12<sup>th</sup> April 2017