

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 12<sup>TH</sup> OCTOBER 2016 7.00pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Cllrs K White (KW), D White (DW), Roland Hobbs (RH), Steve Aston (SA), A Gent (AG) and Daren Jeffery (DJ) and M Line (ML)

**In attendance:** Mrs D Dunning (Clerk) and Ward Councillor John O'Neill (JO'N)

**No members public**

**NO. 1. CONFIDENTIAL** agenda item

Pursuant to 1 (2) of the Public Bodies (Admission to Meeting Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting. Matters discussed.

**NO. 2. APOLOGIES:**

These were no apologies.

**NO. 3. DECLARATIONS OF INTEREST:** in any items on agenda:

DJ declared a non pecuniary interest in item 1. KW and ML declared a non pecuniary interest in item 6e.

**NO. 4. ADOPTION of the MINUTES:**

Minutes of the meeting on 14<sup>th</sup> September 2016 were accepted as a correct record of the meeting and signed by the Chair.

**NO. 5 PUBLIC PARTICIPATION:**

None.

**No. 6. PLANNING APPLICATIONS**

**6a.** PK16/5217/MW Wickwar Quarry The Downs Wickwar Wotton Under Edge South Gloucestershire. Retention of temporary secondary aggregate facility for a further period of five years.

**Noted.**

**6b.** PT16/5279/NMA Land West Of The Burltons Cromhall Wotton Under Edge South Gloucestershire GL12 8BH. Non Material Amendment to planning application PT13/0510/F to omit clause 1.3 which reads "the owner shall not at any time use any part of the Open Space as a site compound" and vary wording of clause 4.1 to allow purchasers of shared ownership properties to obtain a mortgage connected with S106 dated 23rd July 2014.

**Resolved to raise concerns over sewerage as assured upgrade to system by Wessex Water has not happened.**

**KW to action**

**6c** PT16/5194/F Heathend House Farm Bristol Road Cromhall Wotton Under Edge South Gloucestershire GL12 8AR. Conversion of an existing barn to form 1 no. dwelling and associated works. Erection of detached garage.

**Noted, KW to action**

**6d** DOC16/0279 Discharge of conditions 6 (ecology) 8 (landscaping) and 9 (drainage) attached to planning permission PT13/0510/F - Erection of 11no. dwellings and garages with landscaping including village green, access and associated works. Land At The Burltons Cromhall Wotton Under Edge South Gloucestershire GL12 8BH.

Discharge of conditions decided.

**Noted**

**6e** PT16/1687/F Walnut Tree Cottage Cromhall South Gloucestershire GL12 8AQ Conversion and extension of existing garage to form No1 dwelling with associated works.

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JO'N confirmed referred to Development Control, site meeting 21<sup>st</sup> October and committee meeting 3<sup>rd</sup> November, KW to attend.

**NO. 7.** To RECEIVE Report from District Councillor.

S106 monies available from Burltons development for sports activities. Suggested St Andrews school activity project might have the potential to meet the criteria with some adjustments and provided any sports equipment was available to the wider community, ML to liaise with JO'N.

Meeting on devolution delayed to November due to Government actions.

JSP – it is not clear if the 1000 homes proposed for Charfield are in Charfield itself or Charfield ward which would affect Cromhall. Meetings on 18/19 October and 1<sup>st</sup> November.

Ward Boundary changes South Gloucestershire Council is proposing to reduce councillors numbers to between 55-60. Parliamentary boundary changes – proposed to include Kingswood and Wotton in the Thornbury and Yate district.

Showman's site – no update.

Pullins Place footpath JON has drawings.

## **NO. 8 AGENDA ITEMS**

**8a** To consider consultation on Proposed 20mph Speed Limit at St Andrews Primary School Cromhall.

**Resolved to propose 20mph scheme should be as per Rangeworthy model to include main road, KW to action**

**8b** To consider implications of Joint Spatial Plan update and agree any actions.

Cllrs K White and D Jeffery to attend meeting on 18<sup>th</sup> October. Agreed Cllr S Aston and clerk to attend 1st November meeting.

**8c** To receive updates from Councillor training events.

Cllr K white reported that the planning training event concentrated on how to get the best outcome from developers rather than general planning issues.

Cllr S Aston reported the good councillor training was very useful and can be offered to whole councils.

**Resolved to consider whole council training at a future date.**

**8d** To approve map for inclusion in new conditions of use of playing fields form.

Plan still in development. Councillors to review final wording for approval next meeting.

**Action: all councillors to send any amendments to clerk.**

**8e** To review and approve grass cutting contract prior to tender process.

Cllr A Gent to undertake final review for approval next meeting.

**Action: AG to action.**

**8f** To consider circulation of village survey and approve Neighbourhood plan questionnaire

Cllrs R Hobbs and S Aston to arrange delivery schedule. Clerk to finalise covering letter.

**Action: RH & SA to produce delivery schedule, clerk to finalise covering letter.**

## **NO 9 CORRESPONDENCE**

**9a** To consider concerns from residents regarding the lack of a crossing point on the main road

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JO'N confirmed crossing point previously deemed too close to brow of hill and road not wide enough for a refuge. Drop curb installed to act a safer crossing point. JO'N to re-investigate options.

**Action: JO'N to action.**

**9b** SGC consultation on some preferred options to achieve the Library Service's Council Savings target.

**Noted.**

**9c** SGC consultation on Community Based Services Re-commissioning consultation.

**Noted as already submitted comments**

**9d** To consider request for Donation for 5 Alive Newsletter.

**Resolved to grant same amount as last year £300.**

**9e** To receive note of thanks from St Andrews school for donations.

**Noted.**

**9f** To receive note of thanks from Cromhall senior citizens group for donations.

**Noted.**

### **NO 10 REPORTS**

**10a** Report from the Clerk.

Tina Rainey at SGC has been asked to prices for playground notices.

Complainant about noise from Royal Oak has confirmed SGC Licensing has been contacted. Council is aware that the complainant remains very unhappy about 'illegal' parking on the village green and is investigating.

Received requests for grant from Citizens Advice and Brandon Trust. Council agreed no grant to Brandon Trust and £100 grant for CAB to be approved at next meeting.

Tortworth Estate has notified council of drainage works at Allotment Row/Ducie Close.

Poppy wreath – parish council has been notified a wreath has been ordered and needs collection. Chair to lay wreath at service on 13<sup>th</sup> November at 3pm in Cromhall. Council agreed donation of £200.

**Action KW to collect wreath.**

BT has written regarding adopt a phone box. Meeting agreed no action required.

**10b** To RECEIVE report on Townwell play area.

Cllr R Hobbs advised lots of rubbish removal and general tidying up undertaken by him.

**10c** To RECEIVE report on SGCEF meeting 6<sup>th</sup> October 2016.

Further PSCO removed from area, overall numbers are being checked.

Anti-social behaviour and parking issues have been reported in Charfield.

Next meeting 16/2/17.

Feedback from Quarry meeting on 11/10/16.

Information supplied on the recycling facilities.

A contractor had been reprimanded for illegal dumping.

Nearly finished quartzite site.

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## NO. 11. FINANCE

**11a** To receive financial update and AGREE and sign cheques.

| Bank reconciliation September                   |  |                                      |            |               |                 |            |              |                   |                       |
|---|--|--------------------------------------|------------|---------------|-----------------|------------|--------------|-------------------|-----------------------|
| Balance in bank at 1/9/16                       |  |                                      |            |               |                 |            |              | 17358.98          |                       |
|   |  |                                      | <b>IN</b>  | <b>OUT</b>    | <b>TOTAL</b>    |            |              |                   |                       |
|   |  |                                      |            |               |                 |            |              |                   |                       |
|   |  | cheques cleared in Sept              |            | £1,094.37     | £1,094.37       |            |              | £16,264.61        |                       |
|   |  | Income                               | £7,668.50  |               |                 |            |              |                   |                       |
|   |  |                                      | £7,668.50  | £1,094.37     |                 |            |              |                   |                       |
| <b>balance in bank as at 30/9/16</b>            |  |                                      |            |               |                 |            |              | <b>£23,933.11</b> |                       |
|   |  | Un-cleared cheques                   |            |               |                 | £700.00    |              | £23,233.11        |                       |
|   |  | income October                       | £10.00     |               |                 |            |              | £23,243.11        |                       |
| <b>Cheques for signing on 12th October 2016</b> |  |                                      |            |               |                 |            |              |                   |                       |
|   |  |                                      | <b>Net</b> | <b>Travel</b> | <b>Expenses</b> | <b>VAT</b> | <b>Total</b> |                   |                       |
| CRK Garden                                      |  | Grass cutting no 1669 1/10/16        | £262.86    | £0.00         | £0.00           | £52.57     | £315.43      |                   | Highways Act 1980 s96 |
| HMRC  |  | Tax for Sept                         | £19.40     | £0.00         | £0.00           | £0.00      | £19.40       |                   | LGA 1972 s112(2)      |
| Daphne Dunning                                  |  | Salary Sept & expenses               | £381.88    | £61.02        | £6.75           | £0.00      | £449.65      |                   | LGA 1972 s112(2)      |
| South Glos Council                              |  | Buy back services grass and dog bins | £138.27    | £0.00         | £0.00           | £27.66     | £165.93      |                   | Highways Act 1980 s96 |
| Manor Printing                                  |  | Village plan survey report           | £373.00    | £0.00         | £0.00           | £0.00      | £373.00      |                   | LGA 1972 s111         |
| ALCA  |  | Cllr training Cllrs SA and KW        | £155.00    | £0.00         | £0.00           | £0.00      | £155.00      | £1,478.41         | LGA 1972 s111         |
|   |  |                                      |            |               |                 |            |              | <b>£21,764.70</b> |                       |

**No 11b** To review half yearly income & expenditure against budget.

**Reviewed and noted.**

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**11c** To completed additional signatory authorisation forms for bank account.

**Action: New councillor signatories required to supply bank with ID documentation.**

## **No 12.** FUTURE AGENDA ITEMS

Next meeting to concentrate on budget setting.

Playing fields booking form.

Grass cutting contract.

***Date of next meeting:*** The next Full Parish Council Meeting will be on 9<sup>th</sup> November 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

The Council meeting closed at **2130**hrs.

Daphne Dunning

Clerk and RFO Cromhall Parish Council [clerk@cromhallpc.org.uk](mailto:clerk@cromhallpc.org.uk)

Contact details: 25 Parkfield Rank Pucklechurch, South Gloucestershire BS16 9NR

**CHAIRMAN:-**

**9<sup>th</sup> November 2016**