

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 13<sup>TH</sup> JULY 2016 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Cllrs K White (KW), D White (DW), A Gent (AG) and M Line (ML)

**In attendance:** Ward Councillor John O'Neill (JO'N) and Mrs D Dunning (Clerk)

### **NO. 1. APOLOGIES:**

These were received and accepted from Cllr R Hobbs (RH) and Cllr S Aston (SA)

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

There were no declarations of interest

Standing orders were suspended to discuss agenda item 6d Councillor attendance

**6d.** Cllr Gent explained her absences were due to a new job with long hours and travel. Having established herself in new role she confirmed that she is now able to give appropriate commitment to parish council. Absences and apologies were accepted.

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 8<sup>th</sup> June 2016 were accepted as a correct record of the meeting and signed by the Chair.

### **NO. 4. PUBLIC PARTICIPATION:**

#### **PRESENT: 2 Members Public**

A resident raised agenda item on parking by The Green. In discussions she confirmed that there was a neighbourly approach to parking at The Green.

A resident was interested in watching the parish council at work before deciding if he would be interested in becoming a councillor.

*As there were no further items public participation was closed.*

### **NO. 5 PLANNING APPLICATIONS:** The following were considered:

5a PT16/0989/F - The Old Mushroom Farm Bristol Road Cromhall South Gloucestershire GL12 8AX - Change of Use of the land for the storage of steam engines and tools (B8) and the erection of a storage building  
Approved with conditions

#### **Noted**

5b PT16/1841/F - Brookside Bristol Road Cromhall Wotton Under Edge South Gloucestershire. Erection of log cabin. Approved with conditions

#### **Noted**

5c PT16/4003/RVC Land Adjacent To New Cottages Townwell Cromhall Wotton Under Edge South Gloucestershire. Variation of Conditions 5, 6 and 7 attached to planning permission PT13/3454/F to remove the wording No development shall commence until and substitute with the wording Prior to commencement of the relevant part of the works

Meeting agreed to object to change of wording, KW to supply details for submission.

**Action: KW to send wording to clerk for submission.**

### **No. 6. AGENDA ITEMS**

**6a.** Consider proposed actions by SGC regarding road markings at Townwell

Meeting agreed no further action at present as parking has improved. Apologies were made for any offense caused by incorrectly addressing a letter for Mr Martin at Cromhall shop

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## **6b. Consider website costs**

Meeting agreed to further discussions with Cromhall media on costs.

**Action: clerk to write to Cromhall Media**

## **6c. Fairground site update**

Cllr O'Neill to follow up. This will remain an agenda item.

## **6d. Recorded above**

## **6e. Devolution briefing**

KW updated council on briefing he attended where he raised concerns on effect on parish councils. Cllr O'Neill gave background to South Gloucestershire Council's vote to support proposal on 29<sup>th</sup> June. The final decision will be made in October after public consultation. The parish council should continue with its Neighbourhood plans. It was suggested extending to 30 minutes the public participation session at the August meeting to allow parishioners to give their views on the devolution consultation.

**Action: Clerk to circulate briefing presentation.**

## **6f. Village plan content**

Proposed new layout circulated and approved. Clerk to ensure all new pages ready for next meeting. KW has made initial enquiries about funding for the neighbourhood plan

## **NO. 7. CORRESPONDENCE**

### **7a To review request for contribution to After School Club**

Meeting approved grant of £500

### **7b. To consider consultation on Oral Health Promotion Strategy 2016-2021**

**Noted**

### **7c. To consider Dementia, Carers and Falls Prevention Strategy Consultations**

**Noted**

### **7d. To consider parking at The Green**

Request discussed. J'ON to further investigate land ownership with South Gloucestershire Council. It was mentioned that blue badge holders could request disabled parking bay markings although these are only advisory.

### **7e. To consider consultation on the PPC priorities plan for 2016**

**KW to action**

7f. To consider SGC consultation on a proposal to decommission the day service currently provided at Turnberries in Thornbury.

Meeting resolved to object on the grounds it removes services within South Gloucestershire and exacerbates problems accessing services elsewhere.

**Action: clerk to submit objection**

## **NO. 8 REPORTS**

### **8a To RECEIVE Report from District Councillor**

Continued threat of local developments.

Environment Community Services at South Gloucestershire Council approved introduction of smaller black bins for 2 weekly collection and weekly recycling.

Update on the devolution item 6e

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**8b** Report from the Clerk

Actions from last meeting:

All planning comments submitted.

Letters sent to Cromhall shop and Merlin re Playground issued - Merlin has confirmed residents notified.

Written to Royal Oak.

Started work on village plan

Received requests from St Andrews school for permission to hold annual camp on the playing field – meeting approved request.

**8c** To RECEIVE report on Townwell play area

Play equipment ok. Concerns raised again about poor grass cutting. It was noted that contract specifications may need revisiting for future contracts.

**Action: clerk to write to contractor and send copy of contract to KW**

**8d** To RECEIVE report SGCEF meeting

Group now called South Gloucestershire Community Engagement Forum

Raised parking at Townwell, Police will check parking by shop

No update on break-in at shop

Leyhill Prison – continued liaison, Ray Johnson is initial contact

Next meeting 6<sup>th</sup> October.

**8e** To RECEIVE report on School

No Ofsted inspection to date. 14 children leaving with 3 new starters. School signs at Longcross being considered, parish council agreed it is willing to support this initiative. Potential safeguarding issues relating to footpaths which cross playing field, JO'N to investigate

**8f** To consider report on litter picking

Report noted. Royal Oak has offered to repair car park wall which is in poor condition. ML to liaise with Royal Oak over ownership. Agenda item for August.

**NO. 9. FINANCE**

**9a** To AGREE and sign cheques The following cheques were agreed and signed.

<b>Bank reconciliation</b>							
Balance in bank at end May 2016					18021.14	<b>£18021.14</b>	
			net	vat			
		Income June	2274.36	0.00	2274.36		
		cheques cleared from this month	869.69	0.00	869.69		
		<b>Actual balance in bank as at 29/06/16</b>				<b>£19425.81</b>	
Cheques for signing on 13 <sup>th</sup> July 2016							

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CRK Garden Manicures	1318	Grass cutting no 1611 July	262.86	52.57	315.43		Highways Act 1980 s96
Information Commissioner	1314	Data protection	35.00	0.00	35.00		LGA 1972 s143
HMRC	1316	Tax for June	80.20	0.00	80.20		LGA 1972 s112(2)
Daphne Dunning	1317	Salary June & expenses	372.05	0.00	372.05		LGA 1972 s112(2)
Daphne Dunning	1319	Petty cash float	100.00	0.00	100.00		LG(FP)A 1963 s5
SGC	1315	Localism charges	138.27	27.66	165.93		Highways act 1980 s96
					£1068.61		
		Balance in account after above expenses				<b>£18357.20</b>	

Councillor informed cost for each statement page is £3.25. Councillors were reminded that there is a need for more bank signatories.

**9b** To approve shared costs with St Andrews School for grass cutting in playing fields  
Parish Council contribute 50% of costs of grass cutting. Meeting approved contribution of £563.22 (up from £525.72 last year).

**No 10. FUTURE AGENDA ITEMS**

Showman site, Royal Oak, parish plan, 5valive, gates at entrance to village, co-opting resident to parish council

**Date of next meeting:** The next Full Parish Council Meeting will be on 10<sup>th</sup> August 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

The Council meeting closed at **2120hrs.**

Daphne Dunning

Clerk and RFO Cromhall Parish Council clerk@cromhallpc.org.uk

Contact details: 25 Parkfield Rank Pucklechurch, South Gloucestershire BS16 9NR

**CHAIRMAN:-**

**10<sup>th</sup> August 2016**