

CROMHALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 13th April 2016 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

PRESENT: Cllr M Line (ML), Cllr K White (KW), Cllr R Hobbs (RH), Cllr D White (DW), Cllr S Aston and Mrs D Dunning (Clerk)

Following the resignation of the Chairman Cllr Johnson, Cllr K White was proposed by Cllr Line and seconded by Cllr D White and unanimously approved. Cllr K White was duly elected chairman.

NO. 1. APOLOGIES:

These were received and accepted from Cllr A Gent and Ward Member John O'Neill

NO. 2. DECLARATIONS OF INTEREST: in any items on agenda:

Cllr Line declared a pecuniary interest in 5a and took no part in the discussions

Cllr Aston declared an interest in 7h

NO. 3. ADOPTION of the MINUTES:

Minutes of the meeting on 9th March 2016 were accepted as a correct record of the meeting and signed by the Chair.

NO. 4. PUBLIC PARTICIPATION:

PRESENT: 1 Member Public

There were no public questions or issues raised.

As there were no items public participation was closed.

NO 4a: Request from PTFA to enlarge the play area for the school. Deferred to May meeting as applicants unable to attend meeting.

Action: Clerk to request a brief outline and drawings of what is proposed from the applicants before May meeting

NO. 5 PLANNING APPLICATIONS: The following applications were considered:

5a PT16/1353/F [Erection of two storey and single storey rear extension to form additional living accommodation](#) 4 Townwell Cromhall Wotton under Edge South Glos.

Noted, no comments

5b PT16/1410/F [Erection of two storey side extension to form additional living accommodation. Demolition of front porch and erection of replacement porch.](#) Rose Cottage Jubilee Lane Cromhall Wotton under Edge South Glos

Noted, no comments

5c PT15/5209/F Erection of two storey rear extension to provide additional living accommodation, to include bi-fold doors and Juliette balcony. 1 The Green Heathend South Gloucestershire GL12 8AR

Decision: Approve with Conditions

Noted

No. 6. AGENDA ITEMS

6a. TO COMMENT on VILLAGE PLAN draft and agree next steps.

Cllr K White reported on the Town and Parishes forum. Huge concerns over the proposed changes to planning with a strong push to privatise the planning system. This is likely to have huge impact potentially enabling

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developers to push through large projects without opposition and result in councils losing control of local planning. General feeling that this is going against localism and re-enforces the need for village and neighbourhood plans. Council approved production of village plan, 300 households in parish.

ACTION: Clerk to proof read and send copy to Dick Whittington at WERN for comment. Clerk to ascertain printing costs.

6b. TO AGREE next steps for Neighbourhood Plan including publicising it at Annual Parish Assembly meeting. Some responses have been returned to village shop, Cllr Line to collect. Analysis of responses will be needed

ACTION: Promote neighbourhood plan at Annual Parish Assembly meeting

6c. To FINALISE arrangements for Annual Parish meeting

Grant recipients and local groups invited to meeting and speakers arranged. Clerk to invite a village hall representative to give the hall report. The Chairman's address has been kindly prepared by the former clerk. Meeting agreed to provide tea and coffee. Cllr K White to produce publicity to promote neighbourhood plan and bring a supply of response forms.

In response to their invitation to the Annual Parish Assembly meeting, Cromhall's Poor Allotment Charity has advised that the charity is having difficulty recruiting some new trustees. As they are appointed by the Parish Council they have requested suggestions for potential Trustees.

ACTION: Clerk to thank former clerk for address. Clerk to arrange refreshments.

6d. To AGREE appropriate reimbursement for costs of home working of Clerk

Meeting agreed to continue to practice of contributing up to 25% of the broadband costs incurred by the Clerk through home working, Clerk to provide bills before actual amount agreed

ACTION: Clerk to supply bills

6e. To AGREE actions for Transparency Code compliance

Code already circulated to Councillors and Clerk advised outstanding actions required to meet compliance. Meeting approved Clerk to make arrangements and finalise costs for the extra webpages required to publish necessary data. Clerk to formalise appropriate charging arrangement with Cromhall Media.

6f. To DISCUSS Farleigh Road/Drews Orchard junction

Following updated information from John O'Neill on visibility splays, visibility concerns still remain.

Action: KW to request clarification from John O'Neill

6g. To DISCUSS 30mph road signs

Circulated collated speed results show speeding is an issue. Meeting agreed repeater signs may help

Action: Request advice from John O'Neill at next meeting.

NO. 7. CORRESPONDENCE

7a To AGREE any response to South Glos Consultation on a draft Tobacco Control Strategy.

Noted

7b To AGREE any response to South Glos Consultation on the re-commissioning of substance misuse services (SMS).

Noted

7c. To CONFIRM any response to Consultation on review of council accommodation in Kingswood and Yate

Noted

7d. To CONFIRM any response to Consultation on changes to library services.

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Village survey showed little use.

Noted

7e. To CONFIRM any response to Consultation on review of one stop shops and customer services
Concerns over disadvantaging people with no online access who are unable to pay bills online or will not be able to view hard copy planning applications.

ACTION: Clerk to respond

7f Update on Broadband issues

South Glos. briefing notes previously circulated. Clerk reported that it appears anywhere under phase 1 who got broadband will not be able to access further state aid unless it can be proved some sort of negligence in the way broadband was brought to the area. It is clear that fast broadband was brought to an area but this did not mean it would actually reach every household equally. Those still on old cables and with a single connection to a group of households would inevitably suffer lower speeds. The reality may not be quite what everyone believed would happen.

Action: Clerk to forward email from Paul Jaggard regarding matter to Cllr K White to respond to Rhianon Wakely at SGC.

7g Request for funding from Thornbury Composters

Meeting considered request for funding and agreed unable to contribute.

Actions: Clerk to inform Thornbury Composters

7h To APPROVE request for playing field booking for Cromhall Flower Show

Meeting approved request. Cllrs Aston to complete and return application form with proof of insurance.

7i To APPROVE annual governance statement for audit

Governance statement agreed, completed and signed

7j To AGREE to renewal of ALCA subscription

Approved

7k To AGREE ALCA meeting representative

Meeting agreed attendance is required but need to know extent of commitment.

Action: Clerk to contact ALCA for clarification

7l. Temporary closure of Eastern spur of Woodend Lane, Cromhall

Meeting supported in principle but wish to comment there is a need for proper signage and marshalls to avoid risk of accidents as there have been incidences in previous years.

Action: Clerk to respond with agreed comments

NO. 8 REPORTS

8a To RECEIVE pre-submitted reports from Councillors

None

8b To RECEIVE Report from District Councillor

None

8c To RECEIVE and NOTE a verbal report from the Clerk

Submitted planning comments to SGC for 5b Aurland House, 5c land adjacent to New Cottages, 5e/f Tortworth Court, and 5g Old mushroom farm.

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Produced and circulated notes on neighbourhood plans from ALCA meeting

Responded to Tytherington PC re Queen's birthday

Attended SGC broadband briefing, see 7f for details

Advertised casual vacancy councillor position, closes 21st April

Wayleave payments not banked in 2014 & 2015 and nothing received this year, in correspondence with Western Power to resolve.

Payments from Royal Oak for access across parish council land. Last year's correspondence did not result in payment. Royal Oak has changes hands again and meeting agreed to wait before approaching new owners.

Intervention has resulted in repairs to Tortworth Road following gas works. More repairs reported.

Annual Parish Assembly meeting - see 6b.

Rights of way repairs and road closure circulated

Loxleys solicitors - sorted out issue with playing fields lease

Compiling end of year accounts. Some invoices missing due to lose of emails, duplicates requested

8d To RECEIVE report on Townwell play area

Cllr Hobbs unable to see under gate to make adjustments so has fitted a new catch, meeting agreed to wait to see if annual playground report highlights any issues.

8e To RECEIVE report on Quarry Liaison

Next meeting June

8f To RECEIVE report on Village Hall

None

8g To RECEIVE report on School

Safeguarding audit has identified issues.

8h To RECEIVE report from Safer Stronger Community Group meeting

Next meeting June

NO. 9. FINANCE

9a To AGREE and sign cheques The following cheques were agreed and signed by two signatories.

Daphne Dunning	Salary – 21 st January to 31 st March 2016 £720 Travel expenses for same period £94.95	£814.95	1299	LGA 1972s.112(2)
HMRC	Tax for Clerk period 21 st January – 31 st March 2016	£180.00	1300	LGA 1972s.112(2)

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CRK Garden Manicures	Grass cutting invoice 1594	£315.43	1301	Highways Act 1980 s.96
ALCA	Membership 16/17	£123.40	1302	LGA 1972 s.143
Cromhall PCC	Grant for churchyard 15/16	£750.00	1303	LGA 1972 s.137

No 9b. To APPROVE Clerk as new signatory and removal of former Clerk as signatory
Proposed by Cllr Line seconded Cllr Hobbs, unanimously approved. Meeting approved Cllr K White as new signatory.

Action: KW to complete bank authorisations.

No 10. FUTURE AGENDA ITEMS

Date of next meeting: The next Full Parish Council Meeting will be on 11th May 2016 at 7.30pm in the Village Hall, Talbots End, Cromhall.

The Council meeting closed at **2130**hrs.

Daphne Dunning
Clerk and RFO Cromhall Parish Council clerk@cromhallpc.org.uk

Contact details: 25 Parkfield Rank Pucklechurch, South Gloucestershire BS16 9NR

CHAIRMAN:-

11th May 2016