

CROMHALL PARISH COUNCIL

Minutes of Parish Council Meeting – December 2015

Councillors met on Wednesday 16th December 2015 with the following present:-

Mr M Line, Mr K White, Mr R Hobbs, Mr D White

Also present:- Clerk, Members Public

<u>Ref</u>	<u>Details</u>	<u>Action</u>
1	<p>APOLOGIES: These were received and accepted from Mr T Johnson, Mrs A Gent, Mr S Aston and Ward Member J O'Neill</p>	
2	<p>DECLARATIONS OF INTEREST: in any items on agenda: None.</p>	
3	<p>ADOPTION of the MINUTES: of meeting on 11th November 2015. It was proposed by Mr R Hobbs and seconded by Mr D White and agreed that the minutes of meeting held 11th November 2015 be signed as a true record.</p>	
4	<p>PUBLIC PARTICIPATION: Members of public present were concerned about Item 9 on the agenda – the S Glos Local Plan PSP. They had participated in the consultation back in 2014 and thought that it was settled – so wanted to know why it was having to be discussed again. The Clerk explained what had happened and how come S Glos Council had discovered that they didn't actually have a 5 year housing land supply and as such couldn't submit the PSP for inspection. Therefore the Call for Sites had been re-opened and the Council are looking for sites that can deliver between 10 and 150 houses as they feel this is the way forward to make up the 1500 required. At this stage the question of whether carrying out a Neighbourhood Plan would help the situation and how that would differ from Parish Plan and would it hold weight against this sort of issue in future? Clerk explained the pro's and con's of NPs and said that Dick Whittington could discuss it further with members in New Year. It is one of the actions that has been pulled out of the Parish Plan – so needs to be considered carefully (and budgeted for as well). It was mentioned that on matrix that S Glos have produced Cromhall scores highly for sustainability / suitability and upon responding this needs to be detailed....and issues highlighted. This subject produced a good amount of discussion and debate about the way forward for the council. Prior to closing Public Participation residents present were asked whether there were any other issues that they wanted to bring to the Parish Council..... There were a couple – first being issue of camper vans parking on verge by Drews Orchard and fact that there are now pegs around these and is a hedge going to be planted.... It was felt that with Showmans site on one side and these vans on other – it is an eyesore when entering the village from North. There is also concern about visibility if a hedge were to be instated.....Clerk agreed to contact planning enforcement. <i>As there were no other items public participation was closed....</i></p>	<p><i>Clerk to contact Enforcement</i></p>
5	<p>MATTERS ARISING: (not covered elsewhere on agenda) For information – Clerk handed in resignation at end of November – and officially leaves</p>	

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	<p>council on 25th December. She has agreed to service January's meeting and help with recruitment / handover. Vacancy has been advertised via website, notice boards, 5 Alive, South Glos Council, ALCA and SLCC. Enquiries are being received.</p> <p>Councillors met informally earlier in month to discuss Budget requirements for forthcoming year, this will be presented at first full council meeting in January – in time to make precept request. Clerk has met with Mr D Whittington regarding village plan and he is keen to attend January's meeting if possible – to present the report with Clerk. Chairman is working on sourcing / planting of trees and Clerk has applied for a grant via ALCA / NALC to enable the council to get a new laptop in New Year.</p>	
6	<p>PLANNING APPLICATIONS: The following applications were considered: <u>PT15/5209/F</u> Erection of two storey rear extension to provide additional living accommodation, to include bi-fold doors and Juliette balcony. 1 The Green Heathend South Gloucestershire GL12 8AR <i>After due consideration it was resolved that there were no issues with these plans.</i></p>	
7	<p>PLANNING DECISIONS TO NOTE: The following decisions were noted: <u>PT15/3877/F</u> Erection of single storey rear extension to provide additional living accommodation. Gwynys Tortworth Road Cromhall Wotton Under Edge South Gloucestershire GL12 8AE. APPROVE WITH CONDITIONS</p> <p><u>PT15/4802/NMA</u> Non Material Amendment to PT15/3365/F to reduce width of single storey rear extension by 300mm 3 Meadow Road Leyhill Wotton Under Edge South Gloucestershire GL12 8HW. NO OBJECTIONS</p>	
8	<p>PLANNING OTHER MATTERS:</p> <p>No further forward with Enforcement issues – it is agreed that the Showman's Site is a blot on landscape and feel that the full complaint isn't being looked into – so need to chase up further. The enforcement officer did visit Walnut Tree House and said that what they are doing out the front is within their permitted development rights.</p> <p>Clerk also informed members of fact that they had been consulted on the Neighbourhood Plan Development Area that Charfield Parish Council are looking to have designated. Members had no issues with this – and will watch progress with interest.</p>	<p><i>Clerk to chase up with planning enforcement</i></p>
9	<p>TO NOTE CONSULTATIONS FROM SGC:</p> <p><i>The following consultations were noted – and if comment necessary – this is noted following each consultation below:</i></p> <ul style="list-style-type: none"> • <i>South Glos Local Plan PSP – Regulation 18 Consultation (8/1/2016)</i> <i>Clerk explained that since producing the agenda the consultation has been extended – for Town and Parish Council's but not for members of public. The extension is until 22nd January 2016 – so response can be finally agreed at the next meeting....however – the issue was discussed at length earlier in this meeting – as it was brought up during public participation. Clerk stressed that yes it was important for Parish Council to respond – re-iterating what was said in Aug 2014 and adding to this...but felt it was also important for members of public to respond as well (as they did in 2014). A draft of response proposed can be found as Appendix 1 to these minutes.</i> • <i>Joint Spatial Plan (West of England) (29/1/2016)</i> <i>Appendix 2 & 3 give more information regarding JSP and what it is and how it fits in with the previous consultation.</i> <i>Once again – considering some of the spatial scenarios and options that have been proposed (extending Charfield which includes surrounding villages) it is important for members of public and council to respond – not just at this early</i> 	

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	<p><i>stage of consultation – but at each subsequent stage. The response regarding this will be discussed more thoroughly at next meeting.</i></p> <ul style="list-style-type: none"> • <i>Joint Transport Plan (West of England) (29/1/2016) This consultation is very much linked and is being run in tandem with the JSP. It is important to understand how they both fit together and the implications that each could have on the other.</i> <p>ACCOUNTS: At end of November 2015 – current balance = £17K approx.</p> <p>10 Clerks Salary – November 2015 – 40 hours / month @ SCP 21, expenses – mileage – 64 11 miles. Payment of £389.50 12 HMRC last month's payment £48.40 13 CVS S Glos Advert - £25.00 14 SLCC Advert - £210 All of the above payments were proposed by Mr R Hobbs and seconded by Mr Line and approved for payment.</p> <p>15 TO AGREE WHO IS GOING TO SIT ON INTERVIEW PANEL IN JANUARY: this item was discussed and along with chairman Mr T Johnson, Mr M Line will sit on panel. Mr R Hobbs would rather not, Mr S Aston won't be back – so depending on date it will be between Mr D White, Mr K White and Mrs A Gent. Aim is to shortlist from applications between Christmas and New Year and then interview at beginning of January with recommendation for appointment being taken to next full meeting of council on 21st January.</p> <p>16 TOWNWELL PLAY AREA: All okay – Gate still needs to be sorted out and Mr Hobbs needs some more copies of the play area check sheets as down to last couple.</p> <p>17 MINOR ITEMS: Clerk read an email that had been received from residents in Leyhill regarding the works that are being carried out by / on behalf of Western Utilities.....and the state that the road / verge has been left in. It was agreed that Clerk write to WU on behalf of council – stating issues and ensuring that a solution is forthcoming in the New Year. Some of the Potholes have been filled in but now all of them. Issue of Dog Mess was reported – along road to school and by the Knapp. No need for Streetcare to attend – as amount of rain should wash away – but if it continues will need to inform Dog Warden. As mentioned previously Mr Dick Whittington from WERN will be attending next meeting – to discuss not only the Parish Plan but the possible way forward with a Neighbourhood Plan.</p>	<p><i>TJ, ML plus one</i></p> <p><i>Clerk to write to WU.</i></p>

As there was no further business meeting was closed at **2050hrs.**

The next Full Parish Council Meeting will be on 21st January 2016 – in the Village Hall

Hannah C Saunders

Clerk and RFO to Cromhall Parish Council clerk@cromhallpc.org.uk

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CHAIRMAN:-

21st January 2016