

**Draft Minutes of Parish Council Meeting – October 2015**

Councillors met on Wednesday 14<sup>th</sup> October 2015 with the following present:-

Mr R Hobbs, Mr D White, Mr M Line, Mrs A Gent and Mr S Aston

Also present:- Clerk and 2 Members Public

*As Mr T Johnson wasn't present – meeting was chaired by Mr M Line – Vice Chairman*

<b><u>Ref</u></b>	<b><u>Details</u></b>	<b><u>Action</u></b>
	<p><i>Prior to meeting starting – Clerk asked that there be a moments silence – to remember Mr Drew Whitefield – who had served as a Parish Councillor for 12 years and was Chairman / Vice Chairman for 5 of those. He didn't stand for election in May due to ill health He passed away peacefully at home on 23<sup>rd</sup> September and his service of Remembrance was held at Tortworth Church on 2<sup>nd</sup> October 2015.</i></p>	
<b>1</b>	<p><b>APOLOGIES:</b> These were received and accepted from Mr T Johnson, Mr K White and Ward Member John O'Neill.</p>	
<b>2</b>	<p><b>DECLARATIONS OF INTEREST:</b> in any items on agenda: None</p>	
<b>3</b>	<p><b>ADOPTION of the MINUTES:</b> of meeting on 9<sup>th</sup> September 2015. It was proposed by Mr R Hobbs and seconded by Mr M Line and agreed that the minutes of meeting held 9<sup>th</sup> September 2015 be signed as a true record.</p>	
<b>4</b>	<p><b>PUBLIC PARTICIPATION:</b> Sadly – once again no representation from S Glos or BT regarding 'Superfast' Broadband. It was agreed that they be invited to November meeting. No other Public Participation.</p> <p><i>As there were no other items public participation was closed....</i></p>	<p><i>Clerk to extend invitation to RW and BT for Nov</i></p>
<b>5</b>	<p><b>MATTERS ARISING: (not covered elsewhere on agenda)</b> Last month the issue of the state of the bus shelters at Leyhill was mentioned. John O'Neill has looked into this and established that the bus stops are on adopted highway and so he will ask Darren Keeler at S Glos if anything can be done to repair them. Mr T Johnson has looked into replacement tree's for the Oak at the School Playing Fields and the one at Play Area and he will purchase / sort out planting in November. The wall behind New Cottages that runs along lane past Green Line Tanks is Estate responsibility and they confirmed they are aware of works that need doing and it is on their task register. The manhole cover issues – Merlin Housing have sorted the one that was on their land out – still awaiting S Glos Council to do the others. Clerk hasn't done an article for 5 Alive yet regarding PROW and keeping dogs on lead – but will.....</p>	<p><i>Mr T Johnson to sort trees</i></p> <p><i>Clerk to sort ASAP</i></p>
<b>6</b>	<p><b>PLANNING APPLICATIONS:</b> The following applications were considered: There were no applications to consider at this time.</p>	

## CROMHALL PARISH COUNCIL

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7	<p><b>PLANNING DECISIONS TO NOTE:</b> The following decisions were noted:</p> <p><u>PT15/3365/F</u>   Erection of two storey side and single storey rear extension to form additional living accommodation with integral garage.   3 Meadow Road Leyhill Wotton Under Edge South Gloucestershire GL12 8HW. APPROVE WITH CONDITIONS</p>	
8	<p><b>PLANNING OTHER MATTERS:</b></p> <p>Too late for agenda last month– clerk received notification that there was a reconsultation regarding the plans at Royal Oak – to extend dining facility out into the Barn. Councillors looked at this and made same comments as previously. The officer’s recommendation is now to approve despite there still being some concerns and objections from Parish Council and local residents. As such it will go on circulated schedule and it is likely that Ward Member will call it in and a site meeting will be held.</p> <p>There are planning enforcement issues – one up at Leyhill where an enforcement complaint is being challenged, one at Showman’s Site (where they have been asked to put grass verge back) and Noggins...shows that the footpath is adopted. It isn’t illegal to park on footway – and anyone can park so long as not causing obstruction.</p>	
9	<p><b>TO NOTE CHANGES TO WEB SITE / WAY FORWARD:</b></p> <p>Clerk had a good meeting with the Jaggards that run Cromhall.com and they are able to accommodate the needs of the Parish Council when it comes to reporting, etc. They have taken over the domain name meaning that Clerks email doesn’t have to change and if someone searches Cromhall Parish Council – it will redirect to the correct pages on Cromhall.com.</p>	<i>Clerk to continue working with Jaggards</i>
10	<p><b>TO RECEIVE A PARISH PLAN UPDATE:</b></p> <p>Clerk circulated a draft action plan that she and Dick Whittington from WERN have pulled together from their analysis.....Next steps are to meet on 22<sup>nd</sup> October – to go over this with Dick and then to look at getting something that the Parish Council are happy to adopt at end of 2015 / beginning of 2016 and a leaflet designed to go out to households. The meeting on 22<sup>nd</sup> will be in pub.</p>	<i>Clerk / All</i>
11	<p><b>TO NOTE QUOTE FOR GATED STYLE ENTRANCE TO VILLAGE:</b></p> <p>This was to look into addressing the speed of cars / vehicles through the village. Rob Wiltsher from S Glos is happy for the Parish Council to fund and install a gated style entrance – so long as area for it to be installed is discussed with him and his team first and there is no obstruction. Clerk gave councillors details of a product that GLASDON provide that has a long guarantee and doesn’t require any painting / treating and won’t warp / rot. The total price for 2 gates and signs – installed would be in region of £3k. Something more reasonable could be sourced – but it would be without signage and would probably require annual treating and painting. It was agreed that Clerk would look to see if there are any grants that could be applied for to cover at least some of the cost of this....and to check with SSCG and Rob Wiltsher where these could be sited and what is going on with looking at change in speed limit from Hammerly Junction to Cromhall....</p>	<i>Clerk to speak to SGC</i>
12	<p><b>TO AGREE WHO IS GOING TO LAY WREATH AT REMEMBRANCE DAY SERVICE:</b></p> <p>Mr T Johnson is happy to do this in his capacity as Chairman to the PC. Clerk has arranged for Mr J Bird to lay wreath on behalf of RBL. There won’t be any cubs / scouts this year – they are in Charfield. Service is scheduled for 9:30am at St Andrews being led by Chris Verey (PMN).</p>	<i>Mr T Johnson</i>
13	<p><b>TO NOTE CONSULTATIONS FROM SGC:</b></p> <p><i>The following consultations were noted – and if comment necessary – this is noted following</i></p>	

## CROMHALL PARISH COUNCIL

<u>Ref</u>	<u>Details</u>	<u>Action</u>
	<p>each consultation below:</p> <ul style="list-style-type: none"> <li>• Consultation on Special Expenses and LCTR Support Grant <i>This consultation is live until 23<sup>rd</sup> October 2015 – so if Parish Council choose to comment – need to do so this evening.....Clerk has attended several presentation on subject and explained this to councillors. In essence if S Glos Council do away with the Special Expense – residents in Cromhall will be worse off to a tune of £18 / year / Band D council tax property (those on higher banding will be more significantly hit). This is because the cost of certain items, such as Closed Church Yards, Childrens Play Area's, Public Toilets, etc. that some parishes benefit from – instead of being charged to them – will be shared out among all parishes. The consultation feels like it is being rushed – in that when council wanted to make changes to grass cutting – which although visually was going to impact on parishes – wasn't going to have such a huge financial effect – this project was given a lot longer. As such councillors decided to respond to consultation stating that Special Expenses should stay as they are with no change.</i></li> <li>• Consultation on S Glos Council Local Planning Applications Requirements 2015 <i>On initial look – it would appear that S Glos Council are making it easier for people to apply for planning by not requesting certain information – but this is only because Nationally it is being asked for and they don't want to risk duplication.</i></li> <li>• S Glos Council Street Trading Policy and Application Guidelines <i>Consultation is live until 16<sup>th</sup> December – so if comment from PC necessary will be done in November.</i></li> <li>• Details of Draft Waste Strategy <i>Opens on 4<sup>th</sup> November for 14 week consultation – will be on Nov / Jan Agenda</i></li> <li>• Review of Community Safety and Anti Social Behaviour Team <i>Councils / individuals have until 24<sup>th</sup> Dec to comment on this one – area's that it will have greatest impact will be priority neighbourhoods and built up areas. Will be on next agenda.</i></li> <li>• Positive Activities Funding Updates <i>It looks as if this fund is exhausted and groups that have benefited from it in past are being urged to look elsewhere for funding. Not applicable to Cromhall PC – as don't fund / support any youth groups / services.</i></li> <li>• Proposal to revise Housing Related Support in S Glos <i>Consultation is live until 16<sup>th</sup> November – but in reading it no need for PC to comment – councillors if they want to comment in a personal capacity can – but it is more of a personal / individual consultation.</i></li> </ul>	<p><i>Clerk to respond accordingly by 23/10.</i></p>
14	<p><b>ACCOUNTS:</b> At end of September 2015 – current balance = £19K approx.</p>	
15	<p>Clerks Salary – September 2015 – 40 hours / month @ SCP 21, expenses – mileage – 86 miles. Payment of <b>£413.30</b></p>	
16	<p>CRK Garden Manicures <b>£257</b> + VAT Payment for extra cut September</p>	
17	<p>Remembrance Day Wreath <b>£200</b></p>	
	<p>All of the above payments were proposed by Mr R Hobbs and seconded by Mrs A Gent and approved for payment.</p>	

## CROMHALL PARISH COUNCIL

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18	<p><b>DONATION TO ST PETERS HOSPICE:</b> In previous years the council has supported a modest donation to this local cause – and it was one of the charities that the Whitefield’s requested that donations be given towards. There is no contingency in the grants fund at moment – but councillors could resolve to vire some money from another budget heading at future meeting to allow for a donation to be made for Drew. It was unanimously approve that this be the case – so clerk to ensure it is on next month’s agenda.</p>	<i>Clerk to put on Nov agenda</i>
19	<p><b>TO CONFIRM BUDGET MEETING:</b> It was agreed to hold this on Wednesday 2<sup>nd</sup> December and to see if could get one of the annexe rooms at pub. Clerk to look into.</p>	<i>Clerk to book with Pub</i>
20	<p><b>CORRESPONDENCE:</b> The following items were noted:- Most correspondence of note has been covered off during main meeting: - only other item of note is drop in session at Gables Hotel on 21<sup>st</sup> October regarding proposals for 150 houses and a 100 car park and share scheme in Falfield. Drop in is between 3pm and 7pm on 21<sup>st</sup>.</p>	<i>All</i>
21	<p><b>REPORTS FROM OTHER MEETINGS:</b></p> <ul style="list-style-type: none"> <li>• Ward Councillor O’Neill – not at meeting but sent email with updates – some of which have already been covered off....those not:- the delay in SGC submitting the draft PSP DPD to planning inspector while they look into / deal with 5 year housing land supply. In essence they are re looking at call for sites – to see how they could meet short fall they are up against.</li> <li>• Village Hall Meeting – nothing to report.</li> <li>• Other Meetings – Quarry Liaison Meeting was held at quarry on 30<sup>th</sup> September and Mr R Hobbs attended / reported on this. They are looking at finishing off the work at quartzite – but it depends if the badgers have taken to new set or not....the work on the new gas line to the quarry started on 12<sup>th</sup> October – hence Farleigh Lane being closed / dug up. It is anticipated that work will be completed by end of year – and early 2016 when Wales and West Utilities take over – some properties in Cromhall may be able to join up to the supply. They are pretty busy – have used all of their occasions – so unless it is an emergency aren’t operating out of hours. Awaiting planning decision on increase in output. There was nothing to report from school – where Mr M Lines sits on board of governors. Clerk has attended ALCA meetings and also the T&amp;PC forum. The focus of discussion at these meetings were the ongoing consultations ( looked at earlier) plus training for T&amp;PCs and issues with planning and flytipping / sort it centres. No news on when next SSCG meeting is scheduled for.</li> </ul>	
22	<p><b>TOWNWELL PLAY AREA:</b> All okay –in order to alleviate the concern over the gate and fact that it isn’t shutting quickly enough, prior to work being carried out – Mr Hobbs has put a loop over it as extra security. There is some concern over the thorn tree that is overhanging the basket swing. Clerk to see about getting it trimmed back. –</p>	<i>Clerk</i>
23	<p><b>MINOR ITEMS:</b> Mrs Gent reported that little was solved in her attending the CYP meeting – and people still need to voice their concerns over busses for KLB and let Parish Council / Ward Member know what problems they are experiencing.</p>	

CROMHALL PARISH COUNCIL

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	<p style="text-align: center; font-size: 48px; opacity: 0.3; transform: rotate(-30deg);">DRAFT</p>	<p style="text-align: right;"><i>Clerk / TJ</i></p>

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As there was no further business meeting was closed at **2135hrs.**

*The next Full Parish Council Meeting will be on 11<sup>th</sup> November 2015 – 7:30pm in Village Hall.*

Hannah C Saunders

Clerk and RFO to Cromhall Parish Council [clerk@cromhallpc.org.uk](mailto:clerk@cromhallpc.org.uk) (01454) 313845

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CHAIRMAN:-

11<sup>th</sup> November 2015