

To all members of Cromhall Parish Council

You are summoned to attend the Parish Council meeting detailed below:

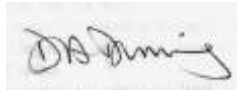
Name of Meeting:	CROMHALL PARISH COUNCIL			Meeting Manager:	Chairman – Cllr M Line
Date:	Wednesday 13 th December 2017			Minute Taker:	Parish Clerk – Daphne Dunning
Location:	Village Hall Talbots End				
Start:	19.30	Finish:	21:00		

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence and adoption of any reasons given.		1	Record absence
2	Declarations of Interest (if any) and dispensations. In accordance with the Local Code of Conduct to receive any declarations of disclosable or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	ALL	1	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 8 th November 2017 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).	ALL	1	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	Chance for any member of public to mention to Parish Council anything that is of concern to them within Cromhall/locally – be it covered later on agenda or not. To obtain views on proposal by South Gloucestershire Council, along with Bristol and Bath & North East Somerset to create a new West of England Mayoral Combined Authority (MCA). Public welcome to stay for the duration of the meeting (unless it goes into Closed Session) but will not be able to contribute further once Public Participation is over.
5	Planning Applications.		5	
5a	PT17/5461/F Chalwyn House Church Lane Cromhall			Erection of 1no detached dwelling with shared access and associated works

	Any applications received after agenda issued			
5b	Decisions made:			
5bi	PY17/3550/MW RMC Aggregates Wickwar Quarry.			Variation to conditions 5,6 and 7 of planning permission PT12/2717/MW to make permanent the current permitted hours of operations of the coated stone plant. Approved with conditions
5bii	PT17/3864/F Unit 1 The Garages Cottage Hill Cromhall			Change of use from light industrial (Class B1c) to retail (Class A1) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). Approved with conditions
5biii	TPO:0994 Talbot End House			Details circulated prior to meeting
5biv	PT/17/3634/F Woodend Farm Woodend Lane Cromhall			Demolition of existing buildings. Erection of building to form Class B1 use and associated works
5c	Enforcement			
5ci	COM/17/0948/LB 1 Hospital Cottage Talbots End Cromhall			Front wall demolished, garden concreted over and original iron railings from Locally listed building
6	Agenda items		10	
6a	To consider South Gloucestershire Council consultation on its capital and revenue budgets, council tax levels for next year (2018/19), and its overall savings plan.			The council welcomes feedback on the budget between 6th November 2017 and 12th January 2018 . However please note that the online survey is only open until end of day 31st December 2017 (written email or letter responses, or telephone calls will still be accepted until 12 th January).
6b	To consider response to Final Draft of West of England Joint Spatial Plan consultation			The public and other stakeholders will be invited to comment on the JSP from November 22 until January 10, after which the Plan along with all submissions received will be passed to the Government's Planning Inspectorate.
6c	To note participation in South Gloucestershire council request for estimate of the number of rough sleepers in South Gloucestershire.	DW		
7	Correspondence		10	
7a	To note guide to ALCA subscription fees			ALCA advise. 'As a guide for you setting your budgets for the FY 2018-19, your Council's subscription for NALC and ALCA, based on your 2017 electorate of 602, would be £ 143.80. However, please do not use this to pay your subscription for FY 2018-19 now as it is an estimate, and could possibly change dependent upon your 2018 electorate. An invoice for the subscription will be sent to you in late February 2018.'
7b	To note temporary prohibition of use of			Details circulated prior to meeting

	vehicles Cowship Lane from 7 th February 2018. Road closure for up to 10 days			
7c	To receive notice of NALC diversity work			Information circulated prior to meeting
7d	To receive notification of external auditor appointments for the 2017-18 financial year			Details circulated prior to meeting
7e	To note the results of the election of ALCA Regional Committee official			Chairman BoB Symons, Pucklechurch Parish Council, South Gloucestershire Vice Chairman Kathie Thomas, Peasedown St John Parish Council, Bath and North East Somerset NALC Representative - Mike Drew, Yate Town Council, South Gloucestershire
7f	To receive newly adopted South Gloucestershire biodiversity action plan and Cromhall parish plan			Available at www.southglos.gov.uk/documents/Biodiversity-Action-Plan-2016-26.pdf . This sets out the local vision for wildlife. Parish level plan your parishes plan www.southglos.gov.uk/documents/Cromhall-BAP.pdf
7g	To note Wessex Regional Flood and Coastal Committee (WRFCC) Strategy for 2017 – 2021 and beyond			Details circulated prior to meeting
7h	To note newly published annual quality of life report which monitors delivery of the sustainable community strategy.			http://www.southglos.gov.uk/documents/Quality-of-Life-2017.pdf
7i	To receive request for grant from St Peters Hospice			Details circulated prior to meeting
8	Reports		15	
8a	To RECEIVE Report from District Councillor	JO’N		
8b	To RECEIVE and NOTE a verbal report from the Clerk	Clerk		Update since the last meeting. To respond/question
8c	To RECEIVE report on Townwell play area	RH		
9	Finance		30	
9a	To resolve that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should approve the agreed grants			In the opinion of the Council, the agreed grants are in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure. List circulated prior to meeting
9b	To receive financial update and AGREE and sign cheques	ALL		

9c	To consider draft budget and agree any actions	ALL		Details circulated prior to meeting
9d	To agree Appraisal			
9e	To undertake Salary review			Pursuant to 1 (2) of the Public Bodies (Admission to Meeting Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting.
10	To AGREE items for next agenda	ALL		



Signed:

Daphne Dunning – Clerk and RFO to Cromhall Parish Council

Email: clerk@cromhall.org.uk Contact details: 25 Parkfield Rank, Pucklechurch, South Gloucestershire BS16 9NR

Wednesday 6th December 2017

The next Parish Meeting is scheduled for Wednesday 10th January 2018.
Should you want anything included on the Agenda, please let the Clerk know by 2nd January 2018. Thank you.